Date

CONTRACT REVIEW CHECKLIST

Consistency with Law and School	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES
Contract Terms:	Comments
	Work must be complete by 2/2007
Term (Duration of Contract)	Yes
Termination Clause	res
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	N/A
Confidentiality Provision	N/A
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	FLORIDA LAW & PB COUNTY VENUE
Business Principles:	
	Comments
Sound Business Principles	YES
Reasonableness of Fees	Please refer to page
Payment TermsLump sum, installmentsPayment Due datesLate fees	Please refer to page1
Other Issues:	
	Comments
Conflict of Interest Disclosures	N/A
Non-Negotiable Issues	NONE
	NONE
Miscellaneous Issues	
Appropriate Departmental Sign-off	YES
Special Considerations:	
-	
he issues noted above were explain	ned to the appropriate District staff and/or Division Chief. YES D NO D
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